

**Harper Woods School District  
Payroll and Accounts Payable Dates**

**Payroll Dates for 2016/2017**

<b>September</b>	2-16-30
<b>October</b>	14-28
<b>November</b>	11-25
<b>December</b>	9-23
<b>January</b>	6-20
<b>February</b>	3-17
<b>March</b>	3-17-31
<b>April</b>	14-28
<b>May</b>	12-26
<b>June</b>	9-23
<b>July</b>	7-21
<b>August</b>	4-18

(June 9, 2016 is the last pay for 21 pay period teachers)  
(August 18, 2017 is the last pay for 26 pay period teachers)

**Accounts Payable Dates 2016/2017**

<b>September</b>	9-23
<b>October</b>	7-21
<b>November</b>	4-18
<b>December</b>	2-16-30
<b>January</b>	13-27
<b>February</b>	10-24
<b>March</b>	10-24
<b>April</b>	7-21
<b>May</b>	5-19
<b>June</b>	2-16-30
<b>July</b>	14-28
<b>August</b>	11-25

(\*The dates above reflect the date the checks are physically available.)  
Please allow at least a two-week turn around on all check requests and Purchase orders to be processed. Your adherence to this schedule would be appreciated.