



HARPER WOODS HIGH SCHOOL COLLEGE APPLICATION PROCESS

Application routing slips can be found in the Counseling Center

1. Make sure you have completed a Senior Assessment interview with your counselor and have reviewed your transcript.
2. After carefully researching, select 3-5 colleges/universities. (Including (1) Michigan university and (1) community college, complete the undergraduate application on-line or print application.
3. Complete the College Application Routing Slip (see sample below).
4. Bring your file folder which should contain your hard copy applications and required application fee if needed. Your application will be processed within 5-7 working days.
5. Allow 3-10 working days for transcript and SAT scores to be processed and mailed.
6. If you want your transcript and ACT/SAT score processed for Early Action (November 1st deadline) your application and request must be submitted by October 13, 2017.
7. When completing the bottom portion of this form, be sure to look up the correct **admissions address**.
8. **PLEASE REMEMBER: WHEN REGISTERING FOR YOUR TEST, SELECT AT LEAST 4 COLLEGES/UNIVERSITIES TO RECEIVE YOUR SAT SCORES.** If you are an athlete registered with NCAA, you must have your scores sent directly from SAT. Please enter 9999, for the school code. www.collegeboard.org NCAA CLEARING HOUSE www.eligibilitycenter.org

NAME: _____

Date _____

ACT/SAT Score _____

Test Month/Year _____

**Completed Application (Read and place a check next to the lines that apply to this application.
Select all that apply:**

I have submitted my college application ON-LINE.

I am including any forms required by the college,
including counselor pages with this slip.

I am requesting a transcript be sent **ONLY**

I am requesting to send BOTH transcript & ACT score

I am requesting to send **BOTH** transcript & SAT

I am requesting a fee waiver

I have contacted the testing agencies to have my ACT and/or SAT
scores sent to this college.

I understand that my counselor does **NOT** complete
ANY portion of school/counselor report on-line

I did **NOT** apply on-line and I am submitting a paper copy
of my application.

I, _____, authorize Harper Woods High School to release my transcript(s) to

(College or University Name): _____, Admissions Office

Address: _____

City: _____ State: _____ Zip code: _____

Processing confirmation from the college advisor will be sent via email.