

APPROVED MINUTES OF THE ORGANIZATIONAL MEETING
JANUARY 7, 2025
THE BOARD OF EDUCATION
SCHOOL DISTRICT OF THE CITY OF HARPER WOODS



The Organizational Meeting of the Harper Woods Board of Education was held on Tuesday January 7, 2025 at Harper Woods High School located at 20225 Beaconsfield Harper Woods, MI 48225

1.0 Call to Order

Steven McGhee, Superintendent called the Organizational Meeting of the Harper Woods Board of Education to order at 6:30 p.m

2.0 Election of Temporary Chair

Motion by Steven McGhee and support by Reginald Tabronto elect Terry Hughes as Temporary Chair.

Motion passes 7-0

3.0 Roll Call

Present: Stacey White, Ramona Simmons, Tery Hughes, Johnetta Tabron, Michael Jarvis, Reginald Tabron, Diana Nimmons

Also Present: Steven McGhee,

4.0 Pledge of Allegiance

5.0 Acceptance of Agenda

Motion by Reginald Tabron and supported by Stacey White to accept the agenda as printed.

Motion passes 7-0

6.0 Organizational Items

6.1 Election of Officers for the 2025/2026 calendar year

*Nomination by Terry Hughes that Terry Hughes be (re)appointed **President** of the Board of Education for the 2025*

Nomination by Ramona Simmons that Ramona Simmons be elected Board of Education Board President for the 2025 Calendar year.

The Board voted 5-2 that Ramona Simmons be appointed 2025 Harper Woods Board of Education President.

Ramona Simmons accepted the position as HW Board of Education President.

*Nomination by Johnetta Tabron that Johnetta Tabro be nominated as **Vice-President** of the Board of Education for the 2025 Calendar year;*

Johnetta Tabron accepted the position as HW Board of Education ***Vice President***.

Nomination by Stacey White that Michael Jarvis be appointed as Secretary of the Board of Education for the 2025 Calendar year; Michael Jarvis accepted the nomination.

Michael Jarvis accepted the position as HW Board of Education ***Secretary***.

Nomination by Reginald Tabron that Reginald Tabron be appointed as Treasurer of the Board of Education for the 2025 Calendar year; Reginald Tabron accepted the nomination.

Reginald Tabron accepted the position as HW Board of Education ***Treasurer***.

Nomination by Terry Hughes that Terry Hughes be (re)appointed President of the Board of Education for the 2025

Nomination by Ramona Simmons that Ramona Simmons be elected Board of Education Board President for the 2025 Calendar year.

The Board voted 5-2 that Ramona Simmons be appointed 2025 Harper Woods Board of Education President.

That Johnetta Tabron be appointed Vice President of the Board of Education for the 2025 Calendar year; and

That Michael Jarvis be appointed Secretary of the Board of Education for the 2025 Calendar year; and

That Reginald Tabron be appointed Treasurer of the Board of Education for the 2025 Calendar year.

Motion passes 7-0

6.2 Sub Committee Assignments

Explanation of each of the committees was done. Board members chose the subcommittees they wished to participate in and/or chair for 2025.

Policy Committee

Chair – Ramona Simmons

Member – Johnetta Tabron

Member – Michael Jarvis

Building and Site Committee

Chair – Reginald Tabron

Member – Ramona Simmons

Member – Johnetta Tabron

Finance Committee

Chair – Stacey White

Member – Michael Jarvis

Member – Diana Nimmons

Community Relations Committee

Chair – Terry Hughes

Member – Johnetta Tabron

Member – Diana Nimmons

Evaluation Committee

Chair – Stacey White

Members: Committee of The Whole

Merit Pay Committee

Chair – Terry Hughes

Member – Michael Jarvis

Member- Reginald Tabron

6.3 Designation of Persons Authorized to Sign Contracts, Agreements, and Purchase Orders

Motion by Stacey White and supported by Johnetta Tabron that Board President and Treasurer be authorized as the designated signatories for the school district and that the Superintendent and/or Chief Financial Officer be authorized to sign contracts, agreements, and purchase orders in accordance with board policies.

Motion passes 7-0

6.4 Designation of Depositories for School Funds

Motion by Reginald Tabron and supported by Stacey White that the following financial institutions are named depositories for district funds:

Michigan School District Liquid Asset Fund Plus

Chase

Fifth Third

Bank of New York

Bank of America

U.S. Bank

Motion passes 7-0

6.5 Designation of Administrator to Assume Responsibilities of Secretary and Treasurer

Motion by Michael Jarvis and supported by Reginald Tabron that the Board designates the Chief Financial Officer to assume the specific responsibilities of the Treasurer and Superintendent's Executive Assistant to assume the specified responsibilities of the Secretary.

Motion passes 6-0

6.6 Designation of Electronic Transfer Officer

Motion by Stacey White and supported by Johnetta Tabron that the Board designates the Chief Financial Officer to complete necessary electronic transactions on behalf of the board.

Motion passes 6-0

6.7 Recommendation to Formally Update Bylaws and Policies Twice Annually
Motion by Reginald Tabron and supported by Stacey White that the Board formally updates the Bylaws and Policies Twice Annually.

Motion 7-0

7.0 Correspondence

None.

Motion by Board President Ramona Simmons that the Board goes into a Closed Session supported by Stacey White.

Motion passes 7-0

Motion by Reginald Tabron and supported by that the Board reconvene to open session at 8:43 p.m.

Motion passes 7-0

8.0 Public Participation

None

9.0 Matters of Interest to Board Members

None

10.0 Adjournment

The Organizational Meeting of the Harper Woods Board of Education adjourned at 8:46 p.m.

Respectfully submitted,

Michael Jarvis, Secretary

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