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**THE SCHOOL DISTRICT OF THE CITY OF HARPER WOODS**  
**19851 ANITA, HARPER WOODS, MI 48225**  
**586-209-2400 Tel. ~ 586-859-0950 Fax**

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*Office of the  
Superintendent*

**Salutations!**

Parents and Students of Harper Woods College and Career Institute,

*“As a twig bends, a tree inclines.”* My name is Ms. Terri Gamlin. I am the CTE Director, for the Harper Woods College and Career Institute. I am excited that you have chosen to become a part of our dynamic and innovative programs. Which will begin on **Tuesday, September 6, 2022 at 7:50 a.m. – 3:00 p.m.** I have been an educational advocate for the past 28 years and I have worked within the field of CTE for 26 of them. Career and Technical Education’s mission is to prepare and support high school students for a smooth transition into high-skill, high-wage, and high-demand careers as well as appropriate postsecondary education. The College and Career Institute offers the following:

**CTE programs:**

- Graphics and Printing Technology and Communications
- Radio & TV Broadcasting Technology
- Cooking and Related Culinary Arts
- Computer and Information Systems Security/Information Assurance – Cyber Security
- Computer Systems Networking and Telecommunications
- Marketing, Sales and Services (**housed at the high school**)
- Construction Trades (**new CTE program for 2022-2023 school year**)

**CTE Clubs:**

Esports (**students enrolled in the IT and Cyber Security programs will have first choice**)

The CCI center students will adhere to the same dress code as the high school with the exception of lab coats and Culinary Arts uniforms that will be worn during their 2-hour block.

Families, please know that all learning in the Harper Woods School District for the 2022-23 school year will be in person learning for our students, subject to any change in the state mandate for Covid and status of the virus. To ensure protection against the spread of Covid-19, **we will require all persons** to wear a mask in all district buildings, hand sanitizer is available for all staff and students, and student desks and classrooms will be cleaned on a daily basis.

***Providing all learners the tools needed to succeed in an ever changing world.***

It is the policy of the School District of the City of Harper Woods that no discriminatory practices based on gender, race, religion, color, age, national origin, disability, height, weight, or any other status covered by federal, state or local law be allowed in providing instructional opportunities, programs, services, job placement assistance, employment or in policies governing student conduct and attendance. Any person suspecting a discriminatory practice should contact the Title IX Coordinator at the School District of the City of Harper Woods, 19851 Anita, Harper Woods, MI 48225 or call (586) 209-2400.

On **Thursday, September 8, 2022** we will host our fall Open House from **5:30 p.m. until 6:30 p.m.** We are located at **20570 Kelly Rd., Harper Woods, MI 48225**. If you are unable to attend, please submit the application that is placed on the HW website home page or under the CCI Center link. My team and I look forward to meeting you. If you have any questions, please contact Ms. Gamlin via email [terri.gamlin@hwschools.org](mailto:terri.gamlin@hwschools.org).

Educationally,

Ms. Terri Gamlin  
***CTE Director***

***“Educating Students One Day At A Time Through Career and Technical Education”***

***Providing all learners the tools needed to succeed in an ever changing world.***

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