



THE SCHOOL DISTRICT OF THE CITY OF HARPER WOODS
19851 Anita, HARPER WOODS, MI 48225-1395
586-209-2400 Tel. ~ 586-859-0950 Fax

*Office of the
Superintendent*

Michigan.gov/coronavirus.com

Each building level leader follows a contact tracing protocol to verify who may have been exposed to the individual who tested positive for COVID-19. **SCHOOL NAME INSERTED HERE** will undergo isolated area deep cleaning and sanitizing to ensure the cleanliness of all areas of the school where the staff member who tested positive has traveled.

Thank you for serving as a stakeholder in the education of your child and for your ongoing patience and understanding as we continue to service and educate your children through these unprecedented times. Should you have further questions regarding this communication, please feel free to contact your child's principal for further information at the following: **PRINCIPAL EMAIL INSERTED HERE/ SCHOOL OFFICE NUMBER INSERTED HERE** (office).

Educationally,

PRINCIPAL NAME INSERTED HERE

Principal, **SCHOOL NAME INSERTED HERE**

Providing all learners the tools needed to succeed in an ever changing world.

It is the policy of the School District of the City of Harper Woods that no discriminatory practices based on gender, race, religion, color, age, national origin, disability, height, weight, or any other status covered by federal, state or local law be allowed in providing instructional opportunities, programs, services, job placement assistance, employment or in policies governing student conduct and attendance. Any person suspecting a discriminatory practice should contact the Assistant Superintendent at the School District of the City of Harper Woods, 20225 Beaconsfield, Harper Woods, MI 48225 or call (313) 245-3000.