



THE SCHOOL DISTRICT OF THE CITY OF HARPER WOODS
20225 BEACONSFIELD, HARPER WOODS, MI 48225-1395
313-245-3016 Tel. ~ 313-839-1249 Fax

*Secondary
School*

Dear Parents/Students:

In an ongoing effort to provide quality services and improve customer relations with students, staff, and visitors, the Counseling Department and Student Services Center offers Walk-In Advising for current Harper Woods students and parents. During walk-in advising, students and/or parents can have a one-on-one conversation with the counselor about the student's schedule, academic and graduation status, college and career planning, setting goals, personal and social issues, etc.

Counselors will see students on a walk-in basis (with passes only) during their assigned lunch period on Tuesdays and Thursdays. All other days and time periods will require scheduled appointments, with the exception of a crisis/emergency situation. Again, students should have an appropriate pass from their teacher when sent out of class to anywhere in the building.

Below is a schedule of the Walk-in Advising hours and counselor caseload assignments.

WALK-IN ADVISING HOURS – Tuesdays & Thursdays

11:15am – 1:15pm

COUNSELOR CASELOAD ASSIGNMENTS

7 th & 8 th Grade A – K	Ms. Maton	Ext. 53019
9 th – 12 th Grade A - K		
7 th & 8 th Grade L – Z	Ms. Thrasher	Ext. 53018
9 th – 12 th Grade L - Z		

Please feel free to contact the Counseling Department if you have any questions.

Educationally yours,

The Counseling Department

Graduates will create the families, careers, and communities that are aligned with their aspirations and values.

It is the policy of the School District of the City of Harper Woods that no discriminatory practices based on gender, race, religion, color, age, national origin, disability, height, weight, or any other status covered by federal, state or local law be allowed in providing instructional opportunities, programs, services, job placement assistance, employment or in policies governing student conduct and attendance. Any person suspecting a discriminatory practice should contact the Secondary School Principal at the School District of the City of Harper Woods, 20225 Beaconsfield, Harper Woods, MI 48225 or call (313) 245-3000.